

**ST. MARY'S COUNTY  
BOARD OF COUNTY COMMISSIONERS' MEETING  
Tuesday, February 8, 2011**

**Present:** Commissioner President Francis Jack Russell  
Commissioner Lawrence D. Jarboe  
Commissioner Cynthia L. Jones  
Commissioner Daniel L. Morris  
Commissioner Todd B. Morgan  
John Savich, County Administrator  
Sharon Ferris (Recorder)

**CALL TO ORDER**

Commissioner President Russell called the meeting to order at 9:00 am.

**ADDITONS/DELETIONS TO AGENDA**

*Mr. Savich requested the addition of a budget amendment realigning revenue sources and increasing Chancellor's Run Rebuild Project to the County Administrator's agenda items and was asked to look into whether delaying action until next week would delay the project.*

**APPROVAL OF MINUTES**

**Commissioner Jarboe moved, seconded by Commissioner Morris, to adopt the minutes of the meeting of Tuesday, January 25, 2011, as presented. Motion carried 4-0. Commissioner Jones abstained.**

**PROCLAMATIONS WERE PRESENTED IN RECOGNITION OF BLACK HISTORY MONTH**

**UNIFIED COMMITTEE FOR AFRO-AMERICAN CONTRIBUTIONS (UCAC) AND DEPT. OF RECREATION AND PARKS: BRIEFING ON CIVIL WAR MEMORIAL PARK AND REQUEST FOR CONCURRENCE WITH ADDITION OF BOCC AS A SECOND GRANTEE AND CO-RECIPIENT OF STATE BOND FUNDING**

Present: Phil Rollins, Director, Dept. Recreation and Parks  
Janice Walthour, United Committee for Afro-American Contributions  
Nathaniel Scroggins, United Committee for Afro-American Contributions  
Mike Brown, United Committee for Afro-American Contributions

Mr. Rollins provided background information on the Civil War Memorial located at Lancaster Park, in Lexington Park, MD. Ms. Walthour and Mr. Scroggins noted that the monument will recognize the contributions of the United States Colored Troops along with all St. Mary's County Union soldiers and sailors, black and white, who fought during the Civil War. In addition to the statue, there will be an Interpretive Center which will include displays and information about the Civil War Memorial as well as African American history and their contributions in St. Mary's County. The interpretive Center will also provide space for educational tours, meetings, and community activities. The Dept of Recreation and Parks and UCAC will continue to work together on project management, grant requirements and grant reporting.

**Commissioner Morgan moved, seconded by Commissioner Jarboe, to approve and sign the proposed letter concurring with the addition of the Board of County Commissioners as a second grantee and co-recipient of state bond funding totaling \$300,000 for the Civil War Memorial Park project. Motion carried 5-0.**

## **COUNTY ADMINISTRATOR**

*Mr. Savich reported there is one additional issue to be resolved prior to making the award to the contractor, so if action is not taken on the budget amendment for Chancellors Run Activity Center today and it's deferred until next week, it will only delay the project a couple days and will give the Commissioners extra time to review the documents. The need for information from the insurance company delayed the submission of the budget amendment.*

1. Draft Agendas for February 15 and 22, 2011

2. **Department of Recreation and Parks** (*Phil Rollins*)

**Commissioner Morgan moved, seconded by Commissioner Jones to approve and authorize Commissioner President Russell to sign the Alcohol Beverage License Renewal application for the Wicomico Shores Golf Course. Motion carried 4-1. Commissioner Jarboe voted nay.**

*The Commissioners approve the Alcohol and Beverage License Renewal for continuity purposes but some expressed concern with the liquor license being in the County's name. The Dept. of Recreation and Parks was asked to do a complete analysis of costs associated with the County operating the restaurant at Wicomico Shores Golf Course versus privatization, and to check with the Liquor Board to determine alcohol guidelines if the restaurant was run by another entity. Financial and Legal analysis was also requested.*

3. **Department of Public Works and Transportation** (*George Erichsen, Director*)

*(Steve Bildman and Pat Weaver, Airport Dev., LLC)*

**Commissioner Jarboe moved, seconded by Commissioner Morris, to approve and authorize Commissioner President Russell to execute the Lease and Operating Agreement Addendum with Airport Development, LLC, to support general aviation**

**operations at St. Mary's County Regional Airport, extending the Termination Date to the 40<sup>th</sup> anniversary of the Initial Term Commencement Date, as recommended by the Airport Advisory Committee.**  
**Motion carried 5-0.**

**Commissioner Jones moved, seconded by Commissioner Jarboe, to approve and authorize Commissioner President Russell to execute a Right-of-Entry agreement between the Board of County Commissioners for St. Mary's County and Veronica A. Knott, for the purpose of allowing the County to enter upon the property to perform surface and sub-surface testing and monitoring. Motion carried 5-0.**

**4. Department of Public Safety** (*Dave Zylak, Director; Thomas A. Mattingly, Jr., Emergency Communications Manager.*)

**Commissioner Morris moved, seconded by Commissioner Jones, to authorize Commissioner President Russell accept the spending plan and proposed purchases under Project MD1138 from the Emergency Number System Board on behalf of the Department of Public Safety and to execute the related budget amendment to re-align accounts to recognize the direct vendor pay. Motion carried 5-0.**

**5. Department of Economic and Community Development** (*Bob Schaller, Director*)

*(Don Parsons, Executive Director, Patuxent Habitat for Humanity*

**Commissioner Morgan moved, seconded by Commissioner Morris, to direct staff to schedule a Public Hearing to consider an Ordinance granting a property tax credit against property tax imposed on real property that is owned by Habitat for Humanity with the intention of relinquishing ownership in the immediate future and used exclusively for the purpose of rehabilitation and transfer to a private owner. Motion carried 5-0.**

*(Donna Sasser, Agricultural & Seafood Manage, Dept. Economic and Community Development; Sue Veith, Environmental Planner, Dept. of Land Use and Growth Management; Margaret Meringolo, The Patuxent Tidewater Land Trust)*

**Commissioner Jones moved, seconded by Commissioner Morgan, to approve and accept the Rural Legacy Applications, to approve and execute the Letter of Rural Legacy Application Funding Preference, prioritizing the Mattapany Rural Legacy Area for designation and funding as our top priority and the Huntersville Rural Legacy Area as our second priority for additional funding, and to authorize Commissioner President Russell to execute the related budget amendment realigning TDR funding in Project AP1002 to Project AP1001 and unrealized collections to the FIN11 account. Motion carried 5-0.**

## COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week.

*Commissioner Jarboe requested the subject of Radon be on the agenda for the next joint meeting with the Health Department. On the issue of the Board of Appeals, Commissioner Jarboe asked that the County Attorney determine if broader administrative decisive authority could be given to Land Use and Growth Management and Public Works. He also asked if the suggestion by Mike Swartz to have county bills posted on line could be implemented.*

*Commissioner Russell suggested the possibility of asking citizens to donate a can of food for the soup kitchens when they attend monthly Public Forums.*

**Commissioner Morgan moved, seconded by Commissioner Morris, to enter into Executive Session to discuss personnel matters. Motion carried 5-0.**

## EXECUTIVE SESSION

### Personnel

Present: Commissioner Francis Jack Russell, President  
Commissioner Lawrence D. Jarboe  
Commissioner Cynthia L. Jones  
Commissioner Daniel L. Morris  
Commissioner Todd B. Morgan  
John Savich, County Administrator  
Karen Abrams, Administrative Judge  
Bill Tench, Court Administrator  
Donna Gebicke, Administrative Assistant  
Authority: Article 24, Section 4-210(a)1  
Time Held: 10:55 am – 11:23 am  
Subject Discussed: Personnel, Article 24, Section 4-210(a)1

## VISIT ST. MARY'S COUNTY 911 EMERGENCY BACK-UP CENTER

The Commissioners toured the 911 Emergency Back-Up Center.

**ADJOURNMENT**

The meeting of the Board of County Commissioners adjourned at approximately 12:25 pm.

Minutes Approved by the Board of County Commissioners on \_\_\_\_\_

\_\_\_\_\_  
Sharon Ferris, Senior Administrative Coordinator (Recorder)